



AUSCONVEYANCE



Seller's Checklist

1

ARRANGING THE SALE

- Contact [Ausconveyance.com.au](https://www.ausconveyance.com.au) who will prepare a contract of sale for you
- Arrange an open-house inspection or other inspections (e.g. building/pest)
- Find the certificate of title/title deed for your property (if you have a mortgage, the bank will have this document)

2

SELLING YOUR PROPERTY

- Hold an Auction **OR** Accept an offer
- Once a buyer has been found, you both will need to *sign* the contract for sale
- The buyer will generally arrange with you, a pre-settlement inspection (usually about a week before settlement)
- If you have a mortgage, organise with your lender/bank to have the mortgage discharged before settlement

3

DAY OF SETTLEMENT

- You will receive a call/email from us when its time for settlement
- Our Conveyancer will provide you with documents to sign
- Simply sit back and wait for the contract to go unconditional and the settlement to happen on the online platform **PEXA**
- Once settlement has successfully occurred, please check the funds in your nominated account.

